

Application Form for Marriage Advance

1. Name (in Block Letters) : _____
2. Father's/Husband's Name : _____
3. Name of the Parent Deptt.& Designation : _____
4. Name of the Deptt. where working : _____
5. Emoluments on which the loan is admissible:
 Salary Head : _____ Pay: _____ G Pay: _____ Spl.Pay _____ Total _____
 (G.P.F. Account No. _____.)
6. Whether permanent or Temporary (if temporary, surety of one permanent Govt employees on the Non Judicial stamp paper of Rs.15/-be attached.)
7. No of installments : _____ Recoverable in _____
8. Purpose of Advance : _____
9. Amount of advance required : _____
10. Date of joining in Haryana Govt. Service : _____
11. Date of Birth : _____
12. Date of Superannuation : _____
13. Date of Birth of Son/Daughter/Sister/Self : _____
14. Exact date of marriage : _____
15. Whether advance for the same purpose was obtained previously, if so;

	Date	Amount
i) Date of drawal of the first advance :	_____	Rs. _____
ii) Date of drawal of the second advance :	_____	Rs. _____
iii) The amount of advance ^{1st} / _{2nd} or interest: thereon still outstanding if any,	_____	
iv) Name & Date of Birth of the Child/ Sister for whom previous Marriage Advance was drawn. :	Name _____	Date of Birth _____
16. Whether Husband/wife is in Govt. service : _____
17. Bank Account No. : _____

Dated: _____

 Signature of the Applicant _____
 Designation _____
 Department _____

Certified that my wife/husband is/is not a Haryana Government employee and he/she has not applied/obtained Marriage Advance for the same purpose.

Dated: _____

Signature of the Applicant with Designation.

CERTIFICATE FROM THE DEPARTMENT.

It is certified that the advance of Rs. _____ (Rupees _____) applied for is admissible according to the instructions and the information given by the applicant is correct.

Form of agreement to be executed while applying for an Advance for the celebration of the Marriage in the Family of a Government Servant.

An agreement made this _____ day of _____ Two thousand _____ between Shri _____ s/o Shri _____ (hereinbefore called the borrower, which expression shall include his heir administrators executors and legal representatives) of the one part and the Governor of Haryana of the other part.

Whereas the Borrower is not an adhoc employee.

Whereas the Borrower has under the instructions for the grant of advance to Haryana Govt. Servants of Haryana Govt. issued vide Finance Department no. 1759-WM(1)9184 dated 12th March, 1974 (hereinafter referred to as the said rules which expression shall include any amendment thereof/ addition thereto for the time being in force) applied to the Governor of Haryana (hereinafter called the Govt.) for an advance of Rs. _____ (Rupees _____) for the celebration of the marriage of his _____ on the terms and conditions hereinafter contained and where as the application of the borrower for the said advance is being considered by the Government.

Now it is hereby agreed between the parties thereto that in consideration of the sum of Rs. _____ to be paid by the Govt. to the borrower if as and when the said advance is sanctioned the borrower hereby agrees:-

1. to pay the Govt. the said advance with interest calculated according to the rules and by monthly deductions from his salary as provided, hereby authorises the Government to make such deductions.
2. to expend, within one month from the date of drawl of the advance, the full amount of the said advance in the celebration of the aforesaid marriage or if the actual expenditure incurred on account of the marriage is less than the advance to repay the difference to the Govt. forthwith.
3. in the event of borrowers reversion from Govt. service before the advance drawn together with interest is fully repaid to repay in one lump sum the amount outstanding and the interest due before borrower is actually relieved from the Govt. Service.
4. to refund forthwith the amount of advance together with interest in one lump sum if the aforesaid marriage could not be celebrated of the amount of the advance could not be utilised for the purpose for which it was sanctioned.
5. if the borrower within the period already fixed for recovery of the principal and interest thereon becomes insolvent or quits the service of the Govt. or dies, the whole amount of the advance and interest accrued thereon shall immediately become due and payable.

It is hereby also agreed and declared that if the borrower dies before the advance is repaid to have the balance outstanding together with interest due, recovered from the death-cum-retirement gratuity payable by the Govt. to the legal heirs of the borrower.

In witness where of borrower and for and On behalf of the Government of Haryana have here-unto get their hands on the date aforementioned.

Signed by the said in the presence of _____ (Signature and Designation of the borrower)

(Signature of the witness)

Annexure - IV

I, _____ do-hereby authorize the Accountant general, Haryana to recover from the Death-cum-retirement gratuity, the amount which would become due to me on the date of superannuation/ retirement the balance of outstanding marriage advance, with interest in terms of the penultimate paragraph of the agreement dated the _____

Dated _____

Signature _____

Designation: _____

Certified that I hereby cancel the nomination made by me in respect of Death-cum-retirement gratuity payable to me at the time of retirement.

Signature _____

Designation: _____

SURETY BONDFOR GRANT OF MARRIAGE ADVANCE TO TEMPORARY GOVERNMENT SERVANTS

This deed is made on the _____ day of _____, Two thousand and _____ between Shri. _____ working as _____ in the department _____ (hereinafter referred to as the surety) of the one part and the Governor of Haryana (hereinafter referred to as the Government) of the other part.

Whereas the loan of Rs _____ (Rupees _____) has been granted to Shri _____ working as _____ in the department _____ (hereinafter referred to as borrower) on the terms and conditions laid down in the agreement dated _____ subject to the borrower furnishing a permanent Government Servant as surety to guarantee the due performance and observation by him of the conditions of the agreement dated _____.

And whereas the borrower is not an adhoc employee.

And Whereas Shri _____ has in fulfillment of the conditions of the Marriage advance agreed to stand as surety for the Borrower on the terms and conditions hereinafter appearing.

Now this deed witnesses and the parties hereto agree as follows: -

1. In pursuance of the said agreement and in consideration of a sum of Rs. _____ advance by the Government to the Borrower as loan, the surety hereby agrees that the borrower shall duly, faithfully, and punctually perform all the conditions set out in the agreement dated _____ and to be performed and observed by him and that in the event of the failure of the borrower to perform any of the said conditions and of the borrower dying or ceasing to be in service for any cause that what so ever, before the amount due to the Government from the borrower is fully paid off, the surety shall immediately pay the entire amount due to the Government on account of the principle and interest under the said agreement.
2. For the consideration aforesaid and in further pursuance of the agreement it is hereby agreed that the Government granting time or any other indulgence to the borrower shall not affect the liability of surety.
3. The Government shall be entitled to deduct from the pay, Traveling Allowance or any other sum which may be or become payable by the Government to the surety amount due to it from the surety under this deed.

In Witness where of the parties have signed, this deed on the dates respectively mentioned against their signature in the _____ year of the Republic of India.

Witness
Signature _____
Address _____
Date _____
Witness _____

Signature of Surety
Full Name _____
Designation _____
Department _____

AFFIDAVIT

I, _____ S/o _____

resident of _____ presently working in
the office of _____ as _____

do hereby solemnly affirm and declare as under:-

1. That my sister Km. _____ D/o _____
wholly & solely is dependent upon me.
2. That my sister's date of birth is _____
3. That the marriage of my sister has been fixed on _____
4. That I am the eldest son of my family and the sister for whose
marriage loan is being obtained is wholly and solely dependent upon
me and financial condition of my parents is not sound to perform
marriage themselves.

DEPONENT

Place:
Dated:

Verification:

It is verified that above statement of mine is true and correct to
the best of my knowledge and belief and nothing has been concealed therein.

Place:
Dated:

DEPONENT