

Instructions regarding PCA/ Examination Form for June/July 2024 HSBTE Exams

PCA / Exam Form Schedule for Students

Sr. No.	Activity	Last Date
1.	<ul style="list-style-type: none">Last date to submit PCA form by the student in their institute<u>Exam Fee under semester system</u> :Rs. 600/- per student per semester (including Regular of 2nd, 4th & 6th Sem. & Reappears of all Semester)<u>Exam Fee under annual system</u> : Rs. 1200/- per student per year (including Regular & Reappears of Diploma Pharmacy Course & Reappears of 1st year under annual pattern scheme for 2018-batch / 2019-batch / 2020-batch & 2021 batch)	Started w.e.f. 19.04.2024 Upto 5.00 PM on 24.05.2024 (Friday)
2.	Last date to submit PCA form by the student in their institute with additional late fee of Rs. 50/- per student per form	Upto 5.00 PM on 31.05.2024 (Friday)
<p>Note 1: Students shall deposit Examination Fee to their Institute as applicable.</p> <p>Note 2: Reappear students of D. Pharmacy of any batch (who must be appeared as regular in that particular year) can apply / fill the PCA Form if he / she is otherwise eligible.</p> <p>Note 3: Mercy Chance is not allowed in the June/July2024 Exam. Hence, the students of 3 years Diploma course of 2018 Batch onwards (2018 batch-2023 Batch) and the students of 4 year Part time course of 2016 batch onwards can fill the PCA form.</p>		

NOTE:

- I. The institutes must ensure that for any student, PCA / Examination form should be uploaded only upto 12 subjects (regular + reappears) as per instructions already issued by the Board . (Available on the website under the link 'Common Letters / Instructions for Each Board Exam').**
- II. The candidate will not be promoted to next semester if he / she fails to submit PCA / Examination Form for the respective semester exam as per instructions conveyed by the Board vide Memo No. 2552 /Exam/HSBTE dt. 21.03.2017 (also available on the website under the link 'Common Letters / Instructions for Each Board Exam') and such students shall be considered as 'Dropped Students'.**
- III. The subject code will not be edited / corrected once the PCA submitted / uploaded.**

Exam Fee Calculation

Example 1 : Let a student having 03 Reappears in 5th semester, 02 reappears in 4th semester and 01 reappear in 2nd semester, his/ her Exam Fees shall be calculated as below:

S.No.	Exam	Exam Fee
1.	03 Reappear of 5th Sem.	600/-
2.	02 Reappear of 4 th Sem	600/-
3.	01 Reappear of 2 nd sem.	600/-
Total Exam Fee		1800/-

Example 2: Let a Regular student of 6th Semester has 03 reappears in 1st year (Annual Pattern) and 02 reappears in 3rd semester, and 01 Reappear in 4th semester his/ her Exam Fees shall be calculated as below:

S.No.	Exam	Exam Fee
1.	All Regular Subjects of 6 th sem.	600/-
2.	03 Reappear of 1 st Year (Annual Pattern)	1200/-
3.	02 Reappear of 3 rd sem.	600/-
4	01 Reappear of 4 th sem.	600/-
Total Exam Fee		3000/-

Example 3: Let a Regular student of 2nd year (Diploma in Pharmacy) has 02 reappears in 1st year his/ her Exam Fees shall be calculated as below:

S.No.	Exam	Exam Fee
1.	All Regular Subjects of 2 nd year	1200/-
2.	02 Reappear of 1 st Year	1200/-
Total Exam Fee		2400/-

WHO CAN APPLY FOR PCA FOR UPCOMING BOARD EXAMINATION

- a) 2ndsem, 4th sem & 6thsem regular students (Batch 2023, 2022, and 2021 respectively) of Diploma Courses.
- b) Reappear students of 1st, 2nd, 3rd, 4th, 5th & 6th sem. of all Diploma Courses for Batches 2018, 2019, 2020, 2021, 2022 and 2023 only.
- c) Reappear students of 1st year of Diploma Courses under Annual Pattern of 2018, 2019, 2020 & 2021 Batch.
- d) Regular students of 1st and 2nd year (Batch 2023 & 2022) and Reappear students of 1st and 2nd year of Diploma in Pharmacy Course for any Batch.
- e) Regular students of 2nd sem, 4thsem & 6th sem. and reappear of all semesters of MSIL
- f) 1st year, 2nd year, 3rd year & 4th year Regular and Reappear students of MSME under Advance Diploma in Tool & Die (annual pattern)
- g) Regular students of Sem. 2 of Level 3, 4 & 5 and reappear of Sem. 1 & 2 of Level 3, 4 & 5 of DVOC Courses.
- h) Regular and Reappear students of Skill Diploma in Printing and Packaging
- i) Regular students of 2nd , 4th , 6th & 8th sem and reappear students of 1st to 8th sem. of Part Time Diploma Courses
- j) Regular and Reappear students of Post Diploma in Industrial Safety.
- k) Improvement cases as per HSBTE Exam Regulations